

FARNDALE PARISH COUNCIL

First Parish Council Meeting

Membership: All Councillors

Members are invited to the first meeting of the newly appointed Farndale Parish Council to be held in the Band Room, Low Mill on 29th May at **7.00 pm**.

An Agenda is set out below.

Part One - Open to the Public

- 1) Report on the 2017/18 accounts for Farndale West Parish Meeting
 - 2) Declaration of Acceptance of Office
 - i. Signing of Declaration of Acceptance of Office;
 - ii. Approval of any reason for failing to sign (if any);
 - 3) Election of Chairman
 - 4) Election of Vice Chairman
 - 5) Noting the first Parish Councillors
 - 6) Apologies for Absence
 - 7) Schedule/Frequency of Meetings
 - 8) Appointment of Parish Clerk:-
 - i. Parish Clerk Job Description;
 - ii. Interim Arrangements.
 - 9) Financial Arrangements:-
 - i. Appointment of Bank;
 - ii. Appointment of Signatories;
 - iii. Appointment of Auditor.
 - 10) Appointment to Outside Bodies
 - 11) Advertise for co-opted parish councillors
 - 12) Code of Conduct
 - 13) Adoption of Code of Conduct

 - 14) Date of Next Meeting
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